

केन्द्रीय विद्यालय लेखापानी
व्यावसायिक फ़र्मों के पंजीकरण हेतु सूचना

पंजीकृत/स्वीकृत/फ़र्मों/आपूर्तिकर्ताओं से वर्ष 2018-2019 के लिए निम्नांकित सामान एवं सेवाएं प्रदान करने के लिए आवेदन पत्र आमंत्रित हैं- फर्नीचर की आपूर्ति एवं मरम्मत, प्रयोगशाला हेतु सामान एवं मरम्मत, कम्प्यूटर तथा उससे संबन्धित अतिरिक्त सहायक सामान की आपूर्ति तथा मरम्मत, कम्प्यूटर तथा फोटोस्टेट मशीन के लिए ए.एम.सी., खेलकूद सामग्री, शिक्षण सहायक सामग्री, संगीत वाद्य-यंत्र आपूर्ति व मरम्मत, प्रिंटिंग कार्य, दृश्य-श्रव्य सहायक सामग्री की आपूर्ति तथा मरम्मत, स्मृति-चिह्न एवं पदक, स्टेशनरी, पुस्तकालय पुस्तकें, वॉच एवं वार्ड (security) की सेवाएं, साफ-सफाई प्रबंध एवं बागवानी, किराए पर परिधान उपलब्ध करवाने हेतु, वॉटर प्यूरीफायर, रेफ्रीजरेटर, अग्निशमन यंत्र तथा उनकी भराई, वातानुकूलित यंत्र (एयर कंडीशनर), परिभ्रमण एवं साहसिक गतिविधियों हेतु वाहन उपलब्धि, सफेदी व रंगरोगन का सामान, सेनेटरी सामग्री की आपूर्ति तथा मरम्मत, हार्डवेयर सामग्री, किराए हेतु टेंट-शामियाना, बिस्तर, लाइट एंड साउंड सिस्टम, बिजली के सामान की आपूर्ति तथा मरम्मत, बिल्डिंग मेटिरियल आपूर्ति, ग्रिल, चैनल, गेट, बागवानी के यंत्र एवं विद्यालय के विविध कार्यक्रमों में कैटरिंग एवं भोजनालय व्यवस्था हेतु प्राचार्य को पैन, जी.एस.टी. नंबर की छायाप्रतियों आदि सहित दिनांक 20.03.2018 तक आवेदन करें। आवेदन प्रारूप एवं विस्तृत जानकारी विद्यालय वेबसाइट www.kvlekhapani.org से प्राप्त करें।

प्राचार्य

KENDRIYA VIDYALAYA LEKHAPANI
NOTICE FOR REGISTRATION OF FIRMS

Applications for registration from the registered/ approved firms/ suppliers are hereby invited for supply of goods and services for the year 2018-19 as mentioned below.

Supply and Repair of furniture , material for science labs , Computer Peripherals and Accessories, Water Purifier, Refrigerator, Air Conditioners, Water Coolers, Sports Material, Teaching Aids, Musical Instruments, Stationary Items; **Printing works; AMC** for computers and Photostat Machine; **Supply of** Audio- Visual Aids, Trophies and Medals, Library Books, Electrical Items;; **Service** of Watch and Ward (Security), Sanitation / Cleanliness and Gardening, Catering and school canteen ; **Hiring of** Dresses, Tent-Shamiana, Bedding, Light & sound system, Transport for excursion/ adventure activities etc ; White wash, Paint Material and Labour, Plumber, Sanitary and Hardware Material, Fire Extinguisher & their refilling, Grill Channel Gate, Gardening equipments, flower pots, Building Material & Maintenance etc.

Apply to the Principal along with the Photocopies of PAN/TAN/TIN/ sales Tax/ Vat numbers etc. up to **20-03-2018**. For Application form and detailed information visit Vidyalaya web site www.kvlekhapani.org

Principal

Registration of suppliers for the Financial Year 2018-19

Application are invited from prospective supplier / authorized distributors willing to supply quality stores at Kendriya Vidyalaya Lekhapani as Registered suppliers for the following items during the year 2018-19

Supply and Repair of furniture , material for science labs , Computer Peripherals and Accessories, Water Purifier, Refrigerator, Air Conditioners, Water Coolers, Sports Material, Teaching Aids, Musical Instruments, Stationary Items; **Printing works; AMC** for computers and Photostat Machine; **Supply of** Audio- Visual Aids, Trophies and Medals, Library Books, Electrical Items;; **Service** of Watch and Ward (Security), Sanitation / Cleanliness and Gardening, Catering and school canteen ; **Hiring of** Dresses, Tent-Shamiana, Bedding, Light & sound system, Transport for excursion/ adventure activities etc. ; White wash, Paint Material and Labour, Plumber, Sanitary and Hardware Material, Fire Extinguisher & their refilling, Grill Channel Gate, Gardening equipment, flower pots, Building Material & Maintenance etc.

Interested parties may register with Kendriya Vidyalaya Lekhapani by submitting a filled-in application form that is available at www.kvlekhapani.org and at the Vidyalaya office during 9:30 am to 12:30 pm on all working days. This form is available free of cost. The Last date to submit the filled in application form is 20/03/2018.

Principal

KENDRIYA VIDYALAYA LEKHAPANI

REGISTRATION OF FIRMS AS APPROVED SUPPLIERS/VENDORS

TERMS AND CONDITIONS:

1. Application submitted by the firm(s) in the prescribed "Application Form" for each group only will be accepted.
2. All pages of "Application Form" shall be signed by the authorized representative of the Firm.
3. K.V. Lekhapani reserves the right to reject any application.
4. Preference will be given to those Firm who are on the approval list of Govt. Dept. and Public Sector Undertaking or ISO Certificate holders or dealers authorized by manufacturers.
5. Intimation with regards to registration of the firm as "Approved Supplier" or otherwise will be communicated to each firm.
6. The registration as "Approved Supplier" will be kept valid for a period of 01 financial year. However, it will be reviewed once in a year, eliminating firms which may have gone out of business or whose performance has been found to be unsatisfactory.
7. Prescribed "Application Form" may be obtained from www.kvlekhapani.org and Vidyalaya office as well as.
8. In case of Accredited Agents and Authorized Dealers/Stockiest, satisfactory evidence from their manufacturers shall be submitted along with the completed application form.
9. If KV Lekhapani registers any firm as approved supplier he has to supply items i.e. Payment shall be made by cheque within 20 days from the date of supply of the material in good condition.
10. Firms/Manufactures/Authorized dealers are requested to submit their e-mail address, in order to start e-procurement.
11. Any change in address, phone number, and email address shall be informed to KV Lekhapani immediately. So as to have proper communication with these Firms/ Manufacturers.
12. The documents that are to be submitted at the time of registration.
 - a) Registration of Firm.
 - b) PAN number copy.
 - c) Income Tax return (Last two years)
 - d) TIN No.
 - e) GST Registration copy.
